

ONLY applicants who have self-scheduled testing by the deadline will participate in the remainder of this hiring process. You must have selected a test date and your name must be on the roster in order to test. If you have problems scheduling, email HRConnect@DurhamNC.gov BEFORE the scheduling deadline. Applicants may NOT schedule or request scheduling assistance AFTER the scheduling deadline.

Test Day

Wear exercise clothing such as a tee shirt or sweat shirt and sweat pants or shorts on your self-scheduled test day. Bring work gloves (for gripping during physical testing) and we recommend knee pads (personal preference). Applicants do not wear turn-out gear for testing. As a reminder, **our agility test is pass or fail, but agility times can be used as tiebreakers, so faster times may be advantageous.**

Applicants MUST bring a photo copy of the front of their driver's license and a completed [Release of Liability Form](#) on test day. These copies will not be returned. If you do not bring a **paper** copy of the front side of your driver's license, you will not be permitted to test.

Depending on the number of applicants scheduled on your test date, some applicants may begin written testing first and others may begin the physical agility portion of the testing first. Feel free to bring something to drink. If you are applying as a Certified firefighter, you will take the Certified Firefighter test before the physical test. Applicants should plan to spend a minimum of 4 hours with us.

The use of a calculator is not permitted for our tests, so we recommend that you brush up on calculating percentages and/or other basic math functions if you're a bit rusty! ***It is better to submit your test with a good score and 1 minute left on the timer than to submit your test in 30 minutes with an average score! One point could be the difference in getting an interview.***

Certified/Lateral Firefighter Applicants – This test is for applicants who already have the required FIRE certifications, experience, and/or have graduated from an approved fire academy within the allotted time frame. If you believe you are certified and we have not recognized you as certified, speak with the Asst. Chief of Training or a test proctor BEFORE you take the written or agility test. Certified firefighter applicants will take a job knowledge test based on the NFPA Jones & Bartlett 4th Edition of Fire Fighter Skills and Hazardous Materials Response. The

test will last approximately 2 ½ hours. Certified applicants who score 70 or higher may be scheduled to interview. Certified firefighter applicants who do not pass the job knowledge test with a minimum score of 70 are permitted to take the entry level test, but if chosen for hire, those applicants will be required to attend a full academy. You must let us know on your test date if you would like to test as an entry level applicant

Entry Level and Advanced-EMT Applicants (all applicants not considered “Certified/Lateral Firefighters.”) – The entry level test is for ALL entry level applicants and all applicants who are already A-EMTs. The 2 ½ hour test is a multiple choice test and is based on reading comprehension, math, maps, writing (grammar, spelling, punctuation), and human relations. ***It is better to submit your test with a good score and 1 minute left on the timer than to submit your test in 30 minutes with an average score! One point could be the difference in getting an interview.***

Unless you are extremely comfortable with test taking, we encourage Entry Level and A-EMT applicants to purchase a practice “[CEB Candidate Orientation Guide](#)” (NOT the CEB/PST). This practice test will assist in preparing you for the actual test that you will take on your selected testing date. We do not receive any profit from the sale of this guide. If you would prefer free videos that may help you “brush up” on your skills, the following Khan Academy links may be helpful: [finding a percentage](#), [percentage word problems](#), [division and multiplication problems](#), and [comma usage](#).